

The New Jersey Department of Personnel

2008 Law Enforcement Examination

TITLE AREAS

Police Officer (Municipal)

Other Police Titles

County Police Officer
 Park Police Officer
 *Campus Police Officer
 *Police Officer Recruit Human Services
 *Police Officer Palisades Interstate Park

Sheriff's Officer

County Correction Officer

*Correction Officer Recruit

*Correction Officer Recruit Juvenile Justice

*State Park Police Officer Trainee

*State Titles

BILINGUAL in Spanish & English, Bilingual in Korean & English and Multilingual in Spanish/Portuguese/English positions are available for some of the titles in this announcement. If you qualify for a bilingual/multilingual position, check the bilingual box located on the application.

YOU MUST USE ONE APPLICATION to apply for any or all law enforcement titles listed above.

MAIL only your application and fee (or fee waiver documentation) to:

NJDOP LEE
Box 207
Brick, NJ 08724-0207

**Issue Date is
 December 1, 2007**

REQUIREMENTS

- Applicants must be citizens of the United States as of March 31, 2008.
- Where hiring preferences apply, applicants must meet the residency requirements of the appointing jurisdiction as of March 31, 2008 and may be required to maintain continuous residency in that jurisdiction up to and including the date of appointment.
- Applicants must be high school or vocational high school graduates, or possess an approved High School Equivalent Certificate by June 30, 2008. If you will graduate by June 30, 2008 be sure to check the block for a high school diploma in item 17 on the application form.
- Applicants must be at least 18 years of age as of March 31, 2008. **Applicants for Municipal Police Officer positions cannot be over 35 years of age (one is considered over 35 on the day after his/her 35th birthday) as of March 31, 2008, unless they meet the exceptions in "Maximum hiring age requirement for Municipal Police Officer" on page 6.** **NOTE:** The age 35 maximum hiring requirement applies only to Municipal Police Officer and its bilingual titles.
- Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.
- Appointees may be required to pass thorough medical and drug screening, and psychological/psychiatric examinations. Failure of any of these is cause for removal from that title area.

NOTE: Appointees will be required to successfully complete a training program mandated by the NJ Police Training Commission. This training must be completed prior to enrollment in the Police and Fire Retirement System.

NOTE: Candidates for the Correction Officer Recruit and Correction Officer Recruit Juvenile Justice titles may be required to successfully complete a paid law enforcement training program prior to being considered for appointment to these titles.

**Closing Date is
 March 31, 2008**



**New Jersey
 Department
 of Personnel**

The testing for this cycle is tentatively scheduled for **Spring 2008**. A LEE orientation guide and updated testing information can be found at www.state.nj.us/personnel, in the Special Announcement Section.

www.state.nj.us/personnel

New Jersey Department of Personnel
LAW ENFORCEMENT SERIES APPLICATION
SYMBOL S9999K

DO NOT WRITE IN THIS BOX

INSTRUCTIONS: Please **print** neatly and clearly in capital (uppercase) letters. Provide all information requested and insure that all information is accurate and complete. No detailed additional information may be accepted after the closing date has passed. **Please read pages 3 and 7 in order to complete the application.**

1. FEE EXEMPTION: If you are exempt from this fee, indicate below and **include** listed proof with your application.

General Assistance - A copy of your benefits ID card or letter from the local welfare director.

T.A.N.F. (A. F. D. C.) - A copy of your ID card which shows your case number.

S.S.I. - A copy of your latest annual award letter or Medicaid card.

2. PAYMENT METHOD: (Include name, address and symbol number on your check/ money order payable to NJDOP.) **Note: Debit Cards are not accepted.**
Submission of an invalid fee will disqualify you from this examination.

Personal check **Credit card** Exp. Date: -

Money order **Visa** **MasterCard** **Discover**

Credit card number:

Name on card: _____

Signature: _____

3A. TITLE AREAS: Check the box(es) for the title area(s) in which you are interested:

Municipal Police Officer (P) **State Corrections (R)**
 Other Police Titles (X) **State Juvenile Title (J)**
 Sheriff's Officer (S) **State Park Police**
 County Corrections (C) **Officer Trainee (G)**

3B. BILINGUAL (NO ADDITIONAL FEE REQUIRED):
You must check at least one box in number 3A above.

Spanish (1) **Spanish/Portuguese/English (3)**
 Korean (2)

4. FEE AMOUNT: Check the box that corresponds to the total number of boxes checked in 3A and make payment as indicated.

One (1) - required fee is \$25 Five (5) - required fee is \$45
 Two (2) - required fee is \$30 Six (6) - required fee is \$50
 Three (3) - required fee is \$35 Seven (7) - required fee is \$55
 Four (4) - required fee is \$40 Total Amount Due \$

5. LAST NAME:

6. FIRST NAME:

7. M. I.:

8. SOCIAL SECURITY NUMBER:

9. RESIDENCY CODE:

10. DAYTIME TELEPHONE NUMBER:

11. U.S. CITIZEN?: Yes No

12. MAILING ADDRESS:

CITY:

STATE: **ZIP CODE:** -

13. VETERANS' PREFERENCE:
Check this box if you are claiming veterans' preference for this examination.
See page 8 for additional information.

14. ADA ASSISTANCE:
Check this box if you require any auxiliary aid or reasonable accommodation to take this test.
See page 3 for additional information.

15. WORK LOCATION PREFERENCE FOR STATE POSITIONS: Check each county where you will accept employment.

<input type="checkbox"/> (A) Atlantic	<input type="checkbox"/> (D) Camden	<input type="checkbox"/> (G) Essex	<input type="checkbox"/> (K) Hunterdon	<input type="checkbox"/> (N) Monmouth	<input type="checkbox"/> (R) Passaic	<input type="checkbox"/> (U) Sussex
<input type="checkbox"/> (B) Bergen	<input type="checkbox"/> (E) Cape May	<input type="checkbox"/> (H) Gloucester	<input type="checkbox"/> (L) Mercer	<input type="checkbox"/> (P) Morris	<input type="checkbox"/> (S) Salem	<input type="checkbox"/> (V) Union
<input type="checkbox"/> (C) Burlington	<input type="checkbox"/> (F) Cumberland	<input type="checkbox"/> (J) Hudson	<input type="checkbox"/> (M) Middlesex	<input type="checkbox"/> (Q) Ocean	<input type="checkbox"/> (T) Somerset	<input type="checkbox"/> (W) Warren

16. TEST LOCATION PREFERENCE: Check the county where you prefer to take the examination (**check only one box**).

Atlantic Co. (6) Bergen Co. (7) Camden Co. (1) Essex Co. (3) Mercer Co. (2) Monmouth Co. (4)

17. BACKGROUND DATA: (Completion of this part is **mandatory** for date of birth and education. Ethnic and gender information is voluntary and used for complying with EEOC Guidelines and the N. J. State Affirmative Action Program.)

Education (Indicate the highest level Diploma or Degree you have earned):

High School Diploma or GED (A) Associate Degree (M) Master's Degree
 (S) Some College but No Degree (B) Bachelor's Degree (D) Doctorate

Check your member group:

(1) Black (4) Asian
 (2) White (5) American Indian or Alaskan Native
 (3) Hispanic

Date of Birth: (month) (day) (year) **Check here if your parent was a Police Officer who was killed in the line of duty.**

Gender: (1) Male (2) Female

18. SIGNATURE: I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I understand that if my application is incomplete, it may be rejected. (**WARNING:** The Department of Personnel may disqualify any applicant who makes a false statement of any material fact per NJAC 4A: 4-6.2.)

NOTE: Your application may be released to the Appointing Authority for the purpose of verifying information with regard to your qualifications.

Signature: _____ **Date:** (month) (day) (year)

INSTRUCTIONS FOR COMPLETING THIS APPLICATION FORM
(READ ALL INSTRUCTIONS CAREFULLY BEFORE COMPLETING YOUR APPLICATION FORM)

FEES: Fees are required for filing your application form. Send a check or money order only, payable to NJDOP. **Do not send cash and do not staple the check to the application. Use paper clips or simply enclose payment.**

1. FEE EXEMPTION: If you are currently receiving General Assistance (welfare), Temporary Assistance for Needy Families (T.A.N.F. previously AFDC), or Supplemental Security Income (SSI), you are exempt from submitting a fee. Indicate the type of assistance you are receiving and enclose the required proof. Send only copies of documents with your application. No materials will be returned.

2. PAYMENT METHOD: Check one box to indicate your method of payment. If payment is by credit card, provide the credit card information required and sign in the space provided. **Note: Debit cards are not accepted**

3A. TITLE AREAS: Check the box(es) to indicate the title area(s) for which you are applying. No title area can be added after the closing date.

3B. BILINGUAL: Check the bilingual box(es) if you are interested in a Bilingual Spanish / English or Korean / English or Spanish/ Portuguese/English position. Candidates will be tested for their bilingual proficiency at the time of certification.

4. FEE AMOUNT: Check only one box to indicate the number of boxes you checked in 3A TITLE AREAS. Enter the corresponding fee amount due in the boxes marked TOTAL AMOUNT DUE.

5. LAST NAME: 6. FIRST NAME: 7. M. I. : Clearly print your last name, first name and middle initial in capital (uppercase) letters.

8. SOCIAL SECURITY NUMBER: Enter your 9-digit Social Security number. (Submission of this information is voluntary-see page 7.)

9. RESIDENCY CODE: Enter your 4-digit N.J. residency code from the list of codes on pages 4 & 5 of this announcement. First, find the county, and then the specific Municipality in which you reside. Copy the corresponding code into these boxes. This might not be the same as your mailing address. **Failure to complete this code properly will cause you to be rejected for this examination, so please re-check this code for accuracy. If you live outside New Jersey, you are not eligible to file for this announcement.**

10. DAYTIME TELEPHONE NUMBER: Enter your daytime area code and telephone number where you can be reached.

11. U.S. CITIZEN: Check the appropriate box. If you are not a United States citizen, you are not eligible to apply for this examination.

12. MAILING ADDRESS: Clearly print your complete mailing address in capital (UPPERCASE) letters.

CITY: Print the name of the city in your mailing address.

STATE: Enter the two-letter abbreviation of the State in your mailing address.

ZIP CODE: Enter the 5-digit (or 9-digit, if known) zip code in your mailing address

13. VETERANS' PREFERENCE: Check the box if you are claiming veterans' preference for this examination. If you have established veterans' preference since April 1, 1980, no further action is needed. Otherwise, mail a completed veterans' preference claim form and required documents to the Department of Military and Veterans' Affairs (DMAVA). The address is on the claim form. The form is available at the DOP office at 44 S. Clinton Ave., Trenton NJ, or at our website at www.state.nj.us/personnel. It is also available at the DMAVA web site at www.state.nj.us/military. DMAVA is responsible for determining eligibility for Civil Service Veterans' Preference and must establish your preference no later than 7 days prior to creation of the eligible pool/list which is produced as a result of this examination. You may visit DMAVA's web site or contact them at 1-800-624-0508 for more information.

14. ADA ASSISTANCE: If you believe you qualify for an accommodation based on the Americans with Disabilities Act and you want to be contacted regarding an auxiliary aide or accommodation, check this box. You will be contacted prior to the test and asked to provide documentation to support your request for an aide or accommodation.

15. WORK LOCATION PREFERENCE FOR STATE POSITIONS: Place an 'X' in the box next to each county where you are willing to accept employment.

16. TEST LOCATION PREFERENCE: Check one box indicating the county where you prefer to take the examination. **Note:** If you fail to make a selection, you will automatically be scheduled in Mercer County. You will not be able to change your testing center once you are scheduled.

17. BACKGROUND DATA: Completion of this part is mandatory for date of birth and education, and voluntary for ethnic and gender information. Check the box indicating the group of which you are a member; indicate your gender; enter your birth date using a 4-digit year; and indicate the highest level diploma or degree you will have earned by June 30, 2008. Do not send a transcript or resume with this form.

18. SIGNATURE: Sign and date the application after carefully reading the certification statement. Use a 4 digit year in the date.

Any false information that you write on this application is a violation of 2C:38-3, Unsworn Falsification to Authorities, and is punishable as a crime of the fourth degree.

By signing this application you agree that the hiring authority may review it to verify information provided by you.

NOTE: In some instances, the Law Enforcement Examination (LEE) will be used to process promotional announcements for some of the titles listed on page 1. If you are a candidate for one of these announcements, and have taken and passed the LEE, your score will automatically be applied.

In box #9 on the application, enter the appropriate four-digit code for the municipality where you reside.

Municipality	Code	Municipality	Code	Municipality	Code	Municipality	Code
*Atlantic County		Rivervale Twp	0253	Haddon Heights Boro	0418	*Gloucester County	
Absecon City	0101	Rochelle Park Twp	0254	Hi Nella Boro	0419	Clayton Boro	0801
*Atlantic City	0102	Rockleigh Boro	0255	Laurel Springs Boro	0420	*Deptford Twp	0802
Brigantine City	0103	*Rutherford Boro	0256	*Lawnside Boro	0421	East Greenwich Twp	0803
*Buena Boro	0104	*Saddle Brook Twp	0257	*Lindenwold Boro	0422	Elk Twp	0804
Buena Vista Twp	0105	Saddle River Boro	0258	*Magnolia Boro	0423	Franklin Twp	0805
Corbin City	0106	South Hackensack Twp	0259	Merchantville Boro	0424	Glassboro Boro	0806
*Egg Harbor City	0107	*Teaneck Twp	0260	Mount Ephraim Boro	0425	Greenwich Twp	0807
Egg Harbor Twp	0108	Tenaflly Boro	0261	Oaklyn Boro	0426	Harrison Twp	0808
Estell Manor City	0109	Teterboro Boro	0262	*Pennsauken Twp	0427	Logan Twp	0809
Folsom Boro	0110	Upper Saddle River Boro	0263	Pine Hill Boro	0428	Mantua Twp	0810
Galloway Twp	0111	*Waldwick Boro	0264	Pine Valley Boro	0429	*Monroe Twp	0811
Hamilton Twp	0112	*Wallington Boro	0265	Runnemede Boro	0430	National Park Boro	0812
*Hammonton Town	0113	Washington Twp	0266	*Somerdale Boro	0431	Newfield Boro	0813
Linwood City	0114	Westwood Boro	0267	*Stratford Boro	0432	Paulsboro Boro	0814
Longport Boro	0115	Woodcliff Lake Boro	0268	Tavistock Boro	0433	Pitman Boro	0815
*Margate City	0116	*Wood-Ridge Boro	0269	*Voorhees Twp	0434	South Harrison Twp	0816
Mullica Twp	0117	Wyckoff Twp	0270	Waterford Twp	0435	Swedesboro Boro	0817
Northfield City	0118	*Burlington County		*Winslow Twp	0436	Washington Twp	0818
*Pleasantville City	0119	Bass River Twp	0301	*Woodlynne Boro	0437	Wenonah Boro	0819
Port Republic City	0120	*Beverly City	0302	*Cape May County			
*Somers Point City	0121	*Bordentown City	0303	Avalon Boro	0501	West Deptford Twp	0820
*Ventnor City	0122	*Bordentown Twp	0304	*Cape May City	0502	Westville Boro	0821
Weymouth Twp	0123	*Burlington City	0305	Cape May Point Boro	0503	Woodbury City	0822
*Bergen County		*Burlington Twp	0306	Dennis Twp	0504	Woodbury Heights Boro	0823
Allendale Boro	0201	Chesterfield Twp	0307	*Lower Twp	0505	Woolwich Twp	0824
Alpine Boro	0202	*Cinnaminson Twp	0308	*Middle Twp	0506	*Hudson County	
*Bergenfield Boro	0203	*Delanco Twp	0309	*North Wildwood City	0507	*Bayonne City	0901
Bogota Boro	0204	*Delran Twp	0310	*Ocean City	0508	East Newark Boro	0902
Carlstadt Boro	0205	Eastampton Twp	0311	*Sea Isle City	0509	Guttenberg Town	0903
Cliffside Park Boro	0206	*Edgewater Park Twp	0312	Stone Harbor Boro	0510	*Harrison Town	0904
Closter Boro	0207	Evesham Twp	0313	*Upper Twp	0511	*Hoboken City	0905
Cresskill Boro	0208	Fieldsboro Boro	0314	West Cape May Boro	0512	*Jersey City	0906
Demarest Boro	0209	*Florence Twp	0315	West Wildwood Boro	0513	*Kearny Town	0907
Dumont Boro	0210	Hainesport Twp	0316	*Wildwood City	0514	*North Bergen Twp	0908
*East Rutherford Boro	0212	Lumberton Twp	0317	*Wildwood Crest Boro	0515	Secaucus Town	0909
*Edgewater Boro	0213	Mansfield Twp	0318	Woodbine Boro	0516	*Union City	0910
*Elmwood Park Boro	0211	*Maple Shade Twp	0319	*Cumberland County			
Emerson Boro	0214	Medford Twp	0320	*Bridgeton City	0601	*Weehawken Twp	0911
Englewood City	0215	Medford Lakes Boro	0321	Commercial Twp	0602	*West New York Town	0912
Englewood Cliffs Boro	0216	*Moorestown Twp	0322	Deerfield Twp	0603	*Hunterdon County	
*Fair Lawn Boro	0217	*Mount Holly Twp	0323	Downe Twp	0604	Alexandria Twp	1001
*Fairview Boro	0218	*Mount Laurel Twp	0324	Fairfield Twp	0605	Bethlehem Twp	1002
*Fort Lee Boro	0219	New Hanover Twp	0325	Greenwich Twp	0606	Bloomsbury Boro	1003
Franklin Lakes Boro	0220	North Hanover Twp	0326	Hopewell Twp	0607	Califon Boro	1004
*Garfield City	0221	Palmyra Boro	0327	Lawrence Twp	0608	Clinton Town	1005
Glen Rock Boro	0222	Pemberton Boro	0328	*Maurice River Twp	0609	Clinton Twp	1006
*Hackensack City	0223	*Pemberton Twp	0329	*Millville City	0610	Delaware Twp	1007
Harrington Park Boro	0224	*Riverside Twp	0330	Shiloh Boro	0611	East Amwell Twp	1008
Hasbrouck Heights Boro	0225	Riverton Boro	0331	Stow Creek Twp	0612	Flemington Boro	1009
Haworth Boro	0226	Shamong Twp	0332	Upper Deerfield Twp	0613	Franklin Twp	1010
Hillsdale Boro	0227	Southampton Twp	0333	*Vineland City	0614	Frenchtown Boro	1011
Hohokus Boro	0228	Springfield Twp	0334	*Essex County			
Leonia Boro	0229	Tabernacle Twp	0335	*Belleville Twp	0701	Glen Gardner Boro	1012
Little Ferry Boro	0230	Washington Twp	0336	*Bloomfield Twp	0702	Hampton Boro	1013
*Lodi Boro	0231	Westampton Twp	0337	Caldwell Boro	0703	High Bridge Boro	1014
Lyndhurst Twp	0232	*Willingboro Twp	0338	Cedar Grove Twp	0704	Holland Twp	1015
Mahwah Twp	0233	Woodland Twp	0339	*East Orange City	0705	Kingwood Twp	1016
Maywood Boro	0234	Wrightstown Boro	0340	Essex Fells Boro	0706	Lambertville City	1017
Midland Park Boro	0235	*Camden County		Fairfield Twp	0707	Lebanon Boro	1018
Montvale Boro	0236	Audubon Boro	0401	Glen Ridge Boro	0708	Lebanon Twp	1019
*Moonachie Boro	0237	Audubon Park Boro	0402	*Irvington Twp	0709	Milford Boro	1020
New Milford Boro	0238	Barrington Boro	0403	Livingston Twp	0710	Raritan Twp	1021
*North Arlington Boro	0239	Bellmawr Boro	0404	Maplewood Twp	0711	Readington Twp	1022
Northvale Boro	0240	Berlin Boro	0405	*Millburn Twp	0712	Stockton Boro	1023
Norwood Boro	0241	Berlin Twp	0406	Montclair Twp	0713	Tewksbury Twp	1024
*Oakland Boro	0242	*Brooklawn Boro	0407	*Newark City	0714	Union Twp	1025
Old Tappan Boro	0243	*Camden City	0408	North Caldwell Boro	0715	West Amwell Twp	1026
Oradell Boro	0244	Cherry Hill Twp	0409	*Nutmeg Twp	0716	*Mercer County	
Palisades Park Boro	0245	Chesilhurst Boro	0410	*Orange City Twp	0717	East Windsor Twp	1101
Paramus Boro	0246	*Clementon Boro	0411	Roseland Boro	0718	*Ewing Twp	1102
*Park Ridge Boro	0247	Collingswood Boro	0412	*South Orange Village Twp	0719	*Hamilton Twp	1103
Ramsey Boro	0248	Gibbsboro Boro	0413	*Verona Twp	0720	Hightstown Boro	1104
Ridgefield Boro	0249	*Gloucester City	0414	West Caldwell Twp	0721	Hopewell Boro	1105
Ridgefield Park Village	0250	*Gloucester Twp	0415	*West Orange Twp	0722	Hopewell Twp	1106
*Ridgewood Twp	0251	Haddon Twp	0416				
River Edge Boro	0252	Haddonfield Boro	0417				

MAXIMUM HIRING AGE REQUIREMENT FOR MUNICIPAL:

Police Officer Police Officer, Bilingual in Spanish and English Police Officer, Bilingual in Korean and English Police Officer, Multilingual in Spanish, Portuguese and English

When applicants for the above titles reach the day after their 35th birthday, they are considered to be **over** 35 years of age and are **not** eligible for appointment to the title, **except for the following situations:**

Applicants **age 45 and under** (applicants are considered over 45 on the day after their 45th birthday) as of March 31, 2008 who previously served in the following law enforcement titles, may deduct the amount of time they served from their current age to qualify for the maximum age 35 requirement. However, if they were separated from that prior service due to removal for cause on charges of misconduct or delinquency, they are **not** eligible for this age reduction exception.

Municipal Police Officer
State Trooper
NJ Transit Police Officer
Camden County Park Police Officer
Burlington County Bridge Commission Police Officer
Educational Enforcement Officer

County Police Officer
SEPTA Police Officer
Delaware River Port Authority Police Officer
Sheriff's Officer
AMTRAK Police Officer

Applicants **over age 45** as of March 31, 2008 may deduct previous service in the above titles **only** if they were separated from that service due to **layoff**.

Applicants may also deduct from their actual age the amount of time they served in the military, **only** during the conflicts and under the conditions for which they would qualify for Civil Service Veterans' preference, to qualify for the maximum age 35 requirement. See page 8 of this Announcement for the conflicts and conditions to qualify for Veterans' preference.

Note: Appointing Authorities will be notified of any applicant who is over the age of 35 and who may be certified for a possible police officer appointment in order to determine whether the applicant satisfies the age requirement exception.

LEE Eligible Pool

The pool of eligible candidates that results from this exam will be valid for two years and will be used to fill positions for law enforcement titles in all jurisdictions covered under the Merit System.

If you are appointed to a position, your name will be removed from the pool of eligible candidates for that title area only. That is, you will no longer be eligible for appointment to another position within that title area. However, if you filed for more than one title area, you will remain eligible for positions associated with title areas other than the one to which you were appointed.

Bilingual Testing

Candidates for Bilingual in Spanish and English or Bilingual in Korean and English or Multilingual in Spanish, Portuguese and English Police Officer positions will be tested at the time of certification for proficiency in reading, writing and verbal communication skills in Spanish or Korean and/or Portuguese.

Test Date

Testing for the LEE is tentatively scheduled for Spring 2008. Log on to our web site at www.state.nj.us/personnel and review the special announcements section for a LEE orientation guide and testing updates.

Pension Enrollment Information

Appointees will be required to successfully complete a training program mandated by the NJ Police Training Commission. This training must be completed prior to enrollment in the Police and Fire Retirement System.

Candidates for all titles other than Police Officer, Police Officer Bilingual in Spanish & English, Police Officer Bilingual in Korean & English or Police Officer Multilingual in Spanish, Portuguese and English who are over 35 years of age as of the closing date of this announcement are not permitted to be enrolled in the Police and Fire Retirement System. They may be enrolled only in the Public Employees Retirement System.



Please read this information and page 3 before completing the 2008 Law Enforcement Application

Applications must be postmarked on or before March 31, 2008. If an application form is postmarked after March 31, 2008, it will be considered late, the fee will be returned and you will not be scheduled to take the test. Review your application for completeness before it is submitted and keep a copy for your records.

Application Fee

A **\$25 Application Fee** is required for the first title area that you checked on the application.

A **\$5 fee is required for each additional title area checked** on the application (items 3A and 4).

Fee Example: In item 3A, let's assume that you check three (3) title areas: Municipal Police Officer, Sheriff's Officer, and State Corrections. In item 4, check the box that indicates three (3) - required Fee is \$35. Enter \$35 as the total amount due.

Application Fee Payment

- Debit cards are not accepted. Do Not Send Cash!
- Please send a check or money order payable to NJDOP or pay by credit card.
- Your name, address and S9999K must appear clearly and legibly on the check or money order.
- Applications received without the required fee or proof of exemption will not be processed.

Social Security Number

You are requested to provide your nine-digit Social Security number on your application. Your social security number will be kept confidential and used to track and correctly identify all of your records and transactions associated with the application and testing process. Collecting this data is permissible under NJSA 11A:4-1 but its submission is voluntary.

If you do not provide your Social Security number, a unique number will be assigned to you. Once assigned, you will be responsible for remembering it for any inquiries you may have concerning your application or testing process.

Veterans' Preference

If you are claiming veterans' preference, please refer to page 3 (item 13) and page 8 of this announcement.

Residency Code

You must be a resident of the jurisdiction you list as your residency code as of March 31, 2008. **Your RESIDENCY CODE cannot be changed after the closing date, March 31, 2008.** If you change your residence to another jurisdiction after March 31, 2008, you may not be eligible for appointment in your former or new jurisdiction. Please research with both jurisdictions to see how their residency requirements will affect you before you change your residence address or mailing address.

Change of Address/Name

- Address and name changes must be sent **in writing and must contain your signature**.
- Include S9999K, and social security number (voluntary).
- Mail to: NJDOP Information Center, PO Box 310, Trenton, New Jersey 08625-0310, or
- NJDOP web site: www.state.nj.us/personnel, or
- By fax: (609) 984-1064

APPLICATION MAILING ADDRESS: NJDOP LEE, P.O. Box 207, Brick, NJ 08724-0207

Mail completed application, along with your fee or proof of exemption to the above address. If you plan to send fee waiver documents with your application, do not send your originals. Materials will not be returned.

Please do not send resumes, transcripts, etc.

CIVIL SERVICE VETERAN'S PREFERENCE CLAIM FORM

To be eligible for veteran's preference/status under New Jersey Law, one must have served on active duty during one of the following periods or incurred a service-connected injury irrespective of length of service:

1. **World War II:** 90 days active duty on or after September 16, 1940 and must have begun on or before December 31, 1946.
2. **Korean Conflict:** 90 days active duty on or after June 23, 1950 and must have begun on or before January 31, 1955.
- *3. **Lebanon Crisis:** 14 days on or after July 1, 1958, commencing on or before November 1, 1958.
4. **Vietnam Conflict:** 90 days active duty on or after December 31, 1960 and must have begun on or before May 7, 1975.
- * 5. **Lebanon:** 14 days on or after September 26, 1982 and must have begun on or before December 1, 1987.
- * 6. **Grenada:** 14 days on or after October 23, 1983 and must have begun on or before November 21, 1983.
- * 7. **Panama:** 14 days on or after December 20, 1989 and must have begun on or before January 31, 1990.
- * 8. **Operation Desert Shield/Desert Storm:** 14 days on or after August 2, 1990 to February 28, 1991.
- * 9. **Somalia:** 14 days on or after December 5, 1992 and must have begun on or before March 31, 1994.
- * 10. **Bosnia and Herzegovina (Operation Joint Endeavor/Operation Joint Guard):** 14 days on or after November 20, 1995 and on or before June 20, 1998.
- * 11. **Haiti (Operation Uphold Democracy):** 14 days on or after September 19, 1994 and on or before March 31, 1995.
- * 12. **Operation Enduring Freedom:** 14 days on or after September 11, 2001.
- * 13. **Operation Iraqi Freedom:** 14 days on or after March 19, 2003.
14. **Operations Southern and Northern Watch:** 14 days on or after August 27, 1992

*NOTE: To be eligible for preference for the above peacekeeping missions, one must have served in Lebanon, Grenada, Panama, the Persian Gulf, Bosnia, Herzegovina, Haiti, Operation Enduring Freedom, or Operation Iraqi Freedom, or on board any ship actively engaged in patrolling the territorial waters of that nation for a period of at least 14 days beginning on or before the date of termination of that mission or operation.

To be eligible for disabled veteran's preference, one must be a "veteran" as described above (except that such person receiving an actual service-incurred disability need not fulfill the 90/14 day requirement) and must have incurred a disability for which the veteran is eligible for or receiving ten percent or greater disability compensation. Spouses of disabled veterans, surviving spouses of disabled veterans or veterans and parents of veterans who died in service are eligible for preference, if the veteran would have been eligible for veteran's preference.

NOTE: Individuals whose only active service was for training in connection with a Reserve or National Guard obligation are not eligible for Veteran's Preference.

NOTE: Merchant Marine Personnel who served in World War II, and who present a DD-214 which establishes 90 days of active service during the period noted above, are entitled to Veteran's Preference.