

NOTICE TO BIDDERS

**TOWN OF KEARNY, NJ,**

**HUDSON COUNTY, NEW JERSEY**

**Notice to Bidders**

Due to the current Covid-19 Pandemic and all Executive orders issued by the Governor of the State of New Jersey, all necessary bid specifications, plans and bid forms may be secured upon email request to both:

Justin Costa  
Project Architect

RSC Architects

[jcosta@rscarchitects.com](mailto:jcosta@rscarchitects.com)

(201) 917-2726

And

Andres Ormeño

Job Captain

RSC Architects

[aormeno@rscarchitects.com](mailto:aormeno@rscarchitects.com)

(201) 917-2720

Bidding documents shall be made available by digital download link after written request.

Bids for said Contract must be based upon and in strict accordance with the aforesaid specifications.

All Bids must be stated in words and figures and must be submitted in sealed envelopes with the envelopes to bear the following information:

Title: Kearny Covid-19 – Toilet Renovations

Bid No.: 47.20.002

Name and Address of Bidder:

And shall be delivered, either by mail, express delivery service, or dropped off in exterior drop box, to the Office of the Town Administrator on or before **the 30<sup>th</sup> day of September, 2020 at 10:00 a.m.**

If Bids are to be accepted by mail or courier, the Bids must be placed in an outer envelope, which on the top right-hand side should clearly designate in the same manner as set forth above, the same size and information. The inner envelope should have specifically placed in the center the same information as set forth above and on the bottom left-hand side the name and address of the Bidder.

**All Bids delivered by mail or other postal service shall be addressed specifically to the Mayor and Council, Town of Kearny, Hudson County, New Jersey and if delivered by a postal service shall be delivered to the office of the Town of Kearny, NJ between the hours of 9:00 a.m. and 4:00 p.m. prior to the time set forth for the opening of the Bid and not earlier than 48 hours previous to the opening of the Bid.**

The burden is upon the Bidder to comply specifically with the directions in the “Notice to Bidders.” The Bidders are put on notice that because of precautions resulting from terrorist threats; packages may be opened if directed to the wrong office.

Any Bid not delivered in the manner as set forth in this “Notice to Bidders” may be declared void.

All bids must be submitted on forms for that purpose to be obtained from RSC Architects along with the drawings and specifications.

Each bidder shall deposit with its bid a certified check or cashiers check, or bid guarantee in the form of a bid bond (cash will not be accepted) drawn to Town of Kearny, in the amount of ten percent (10%) but not to exceed \$20,000 of the total bid, as provided in the said specifications, as a guarantee of good faith in bidding and shall also submit a certificate from a surety company stating that it will provide the bidder with a bond in such sum as is required in the advertisement or in the specifications. **BIDDERS ARE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.**

Bidders are required to comply with N.J.S.A. 52:32-44 (Business Registration Law) as more specifically set forth in bid specifications.

**BID OPENING:**

All bids will be publicly opened at Town Hall (outside on the front steps), Town Hall Address is 402 Kearny Ave, Kearny, NJ 07032 and read beginning at 10:00am on Wednesday, September 30, 2020. Due to the Covid 19 Pandemic and associated restrictions, bidders and/or their authorized agents, and the general public are invited to view the opening while maintaining proper social distancing.

It is the responsibility of each bidder to ensure that their bid is complete and presented to the Business Office before the bid date and time. Bids will not be accepted or received by the Town after the advertised bid date and time. (N.J.S.A. 18A:18A-21(b)).

Dated:

By order of the Mayor and Council,  
Town of Kearny, Hudson County,  
New Jersey.

Patricia Carpenter, R.M.C.

Town Clerk