ELIGIBILITY REQUIREMENTS FOR OVERNIGHT PARKING PERMITS FOR PARKING LOTS

1. **Lottery Entry Limit:** One (1) lottery entry per parking lot, per household

2. **Entry Forms:** Available on the Town website (www.kearnynj.org) or at the Clerk's Office, Town Hall, 402 Kearny Avenue

3. **Submission Deadline:** All entries must be submitted by **September 25, 2026**.

   - Drop off: Entry box at the entrance to the Clerk's Office, Town Hall
   - Mail: Clerk's Office, Town of Kearny, 402 Kearny Avenue, Kearny, NJ 07032
   - Mailed entries must be postmarked by September 25, 2026
   - Late entries will not be accepted
   - Emailed entries are not permitted

4. **Parking Lot Selection:** Each entry must indicate one (1) parking lot. Duplicate entries will not be accepted.

5. **Lottery Drawing:** The drawing will be held on **Thursday, October 1, 2026 at 10:00 a.m.** via Zoom Webinar.

   - Visit https://zoom.us/download to download the app onto a computer or mobile device and use the following **Webinar ID: 82493382015**
   - Alternatively, select the following link and view the Webinar via Video Conference: https://us02web.zoom.us/j/82493382015 Applicants need not be present for the drawing.

6. **Notification of Winners:** Winners will be notified by phone or email within 10 business days of the drawing with instructions for application submission and payment.

7. **Application & Payment Deadline:** Completed applications and payment are due by **November 25, 2026**. If an application is deemed incomplete and/or payment is not received by **December 1, 2026,** the 2027 parking permit will be forfeited. All applicants must meet eligibility requirements under Town Code Section 7-33, including verification that no driveway is available at their residence.

8. **Waitlist (Lottery Applicants):** Applicants not selected will be placed on a waitlist in the order drawn and may be offered any unclaimed or forfeited permits.

9. **Waitlist (Non-Applicants):** Residents who did not enter the lottery will be placed on a waitlist after all lottery participants.

10. **Permit Distribution:** Parking permit stickers will be mailed by mid-December.

11. **Disqualification & Liability:** The Town reserves the right to disqualify any entry that does not meet these requirements and is not responsible for lost or delayed submissions. All entries must be received by the September 25th deadline.

12. **Contact Information:** For questions or to confirm receipt of your entry, contact the Clerk's Office at (201) 283-5601.